



CITY OF KENORA STANDING COMMITTEES MEETING AGENDA

EMERGENCY SERVICES
FINANCE & ADMINISTRATION
COMMUNITY SERVICES
OPERATIONS

Monday, May 11, 2009

3:15 p.m. to 6:30 p.m.

City Hall Council Chambers

3:15 p.m. – GIS Presentation

EMERGENCY SERVICES COMMITTEE AGENDA

Councillor C. Drinkwalter – Chair

Councillor A. Poirier– Vice-Chair

Councillor C. VanWalleghem – Member

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today’s Agenda

2) From a Meeting at which a Member was not in Attendance

C. CONFIRMATION OF MINUTES

THAT the Minutes of the last regular meeting held April 6, 2009 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

3:30 p.m. (Community Services) – Debbie Foster – Pool Closure

3:45 p.m. (Community Services) – Dana Barclay – Child Minding Centre

E. REPORTS:

COUNCILLOR C. DRINKWALTER, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
1.	Fire Station Update
2.	Saving a Life in 6 Minutes or Less

NEXT MEETING

- **Monday, June 8, 2009.**



FINANCE & ADMINISTRATION COMMITTEE AGENDA

*Councillor R. McMillan – Chair
Councillor D. McCann – Vice-Chair
Councillor W. Cuthbert – Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its May 19, 2009, Meeting:

- *To amend the 2009 Operating Budget to withdraw funds from the Kenora Police Service Building Reserve for improvements to the KPS building;*
- *To adopt the 2009 Business Improvement Board Levy.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes of the following meetings be confirmed as written and filed:-

- April 6 – Finance & Administration Standing Committee
- April 14 – Committee of the Whole (Budget)
- April 14 – Committee of the Whole (NWHU)
- April 21 – Committee of the Whole (Building Canada)

D. REPORTS:

COUNCILLOR R. McMILLAN, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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1.	By-law to Amend 2009 Operating Budget to withdraw from KPS Building Reserve (as per April Meeting)	BYLAW
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2.	Family Day & Retail Business Holidays Act
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RECOMMENDATION:

THAT Council hereby receives the request from the Kenora & District Chamber of Commerce dated March 25, 2009, making application to Council to include "Family Day" in the list of exemptions under its maintenance and development of tourism By-law Number 15-99, (confirmed under By-law Number 122-2004); and

THAT Council hereby confirms the following Holidays currently in the Tourism Exemption By-law:

- New Year’s Day
- Victoria Day
- Canada Day

- Labour Day
- Thanksgiving Day; and

THAT Council hereby gives public notice that it intends to include "Family Day" in the list of current exemptions to permit retail business establishments to be open for the maintenance and development of Tourism by adopting a new Comprehensive By-law for this purpose; and further

THAT in accordance with the Retail Business Holidays Act, Council shall hold one public meeting before passing a new Tourism Exemption by-law, with thirty days' advance notice of such public meeting.

**3. Canadian Armed Forces Day – Table Sponsorship for Gala
(\$320/table)**

4. Dedicated Gas Tax Funds for Public Transportation

RECOMMENDATION:

THAT Council approve a supporting by-law permitting the City of Kenora to enter into the letter of agreement with the Ministry of Transportation with respect to the Dedicated Gas Tax Funds for Public Transportation Program for 2008-2009.

5. Harbourfest – Special Occasions Permit

RECOMMENDATION:

THAT approval be hereby given for the Alcohol and Gaming Commission to issue a Special Occasions Permit to Harbourfest 2009 for events taking place at the Harbourfront in conjunction with its Community Festival, as noted below:-

- July 31, 2009 between the hours of 4:00 p.m. and 1:00 a.m.
- August 1, 2009 between the hours of 12:00 p.m. and 1:00 a.m.
- August 2, 2009 between the hours of 12:00 p.m. and 1:00 a.m.; and

THAT the City of Kenora hereby designates this event as a "Community Festival" in and for the City of Kenora; and further

THAT Harbourfest 2009 be provided with a copy of the Municipal Alcohol Policy by the Community Events Coordinator for completion prior to the holding of the above event.

6. Attendance @ NWO Regional Conference – TBay – Oct 1 & 2

7. Acceptance of Strategic Planning Process Report

RECOMMENDATION:

THAT the Council of the City of Kenora hereby receives and accepts the "Kenora Community Strategy" report prepared by Dovetail Resources, dated April, 2009.

8. Mt. Evergreen Ski Club Repayable Loan

RECOMMENDATION:

THAT Council hereby authorizes a repayable loan in the amount of \$_____ to the Mount Evergreen Ski Club under the condition that the amount be repaid in full on or before December 31, 2009.

9. 2009 BIZ Levy

RECOMMENDATION:

THAT Council hereby approves the Harbourtown Centre Business Improvement Board budget request in the amount of \$50,000 representing the 2009 Business Improvement Board levy; and

THAT Council give three readings to By-law #68-2009 to adopt the estimates for funds to be raised for 2009 on behalf of the Harbourtown Centre Business Improvement Board; and further

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to formally adopt the 2009 Business Improvement Board Levy at its May 19th meeting.

10. 2009 Claw Back Rates

RECOMMENDATION:

THAT Council hereby gives three readings to a by-law to establish the claw back rates for certain property classes within the Corporation of the City of Kenora for 2009.

11. 2009 Property Tax Decisions – Capping Options

RECOMMENDATION:

THAT in accordance with Council Resolution #13 approved at Council’s open meeting held April 14, 2009, Council hereby gives three readings to a by-law to adopt optional tools for exempting eligible properties from capping for certain property classes.

12. Overtime Analysis 2008

RECOMMENDATION:

THAT Council of the City of Kenora hereby receives the 2008 Overtime Analysis Report.

13. 2007 Annual Report & Audited Financial Statements

RECOMMENDATION:

THAT Council approve the 2007 City of Kenora Annual Report, including the 2007 audited financial statements for the City; and

THAT a copy of this report be made available for public viewing on the City’s Portal, as well as at the front desk at City Hall.

14. Scheduling of meeting with Winnipeg Mayor Katz

OTHER BUSINESS

ITEMS ON HOLD:

- **Draft Policy - Political Contributions**
- **Amend Terms of Reference – Environmental Committee**
- **Comprehensive Taxi By-law**

NEXT MEETING

- **Monday, June 8, 2009.**



COMMUNITY SERVICES COMMITTEE AGENDA

*Councillor C. Van Walleggem – Chair
Councillor C. Drinkwalter – Vice-Chair
Councillor R. McMillan – Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -2007

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today’s Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes from the last regular meeting held April 6, 2009 be confirmed as written and filed.

D. REPORTS:

COUNCILLOR C. VAN WALLEGHEM, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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1.	Recreation Study – Terms of Reference RECOMMENDATION...to follow
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2.	Harbourfront – South Parking Lot Closure RECOMMENDATION:
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THAT Council of the City of Kenora hereby support KAR in their request to utilize the south parking lot on the Harbourfront from July to mid-October to facilitate the erection of the large tent during that period and provide parking under the following conditions:-

1. vehicle parking for permanent, seasonal and monthly parking continue to be provided under the large tent except during special events
2. Royal Bank parking continue to be accommodated at the south parking lot
3. during the weekly Farmers Market event, parking passes be issued to seasonal and monthly users for parking areas outside the south parking lot
4. during the weekly Farmers Market event, permanent parking users and the Royal Bank be accommodated within the south parking each Wednesday during Farmers Market
5. during major special events on the Harbourfront, accommodation for permanent, seasonal, monthly and the Royal Bank parking be provided in parking areas outside the south parking lot
6. the tent will be removed from the south parking lot should the City determine it is not in the best interests to keep the tent erected during this period

OTHER BUSINESS

ITEMS ON HOLD

- Pool Wages

NEXT MEETING

- Monday, June 8, 2009.



OPERATIONS STANDING COMMITTEE AGENDA

*Councillor D. McCann – Chair
Councillor W. Cuthbert – Vice-Chair
Councillor A. Poirier - Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its May 19, 2009 Meeting:

- *Appointment to the Landfill Liaison Committee, effective May 19, 2009, with a term to expire November 30, 2010;*
- *Amendment to Water and Sewer By-Law 168-2004 amending By-Law 168-2004 Schedule "D", Table (i) – rate increase;*

B. DECLARATION OF PECUNIARY INTEREST

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes from the last regular meeting held April 6, 2009 be confirmed as written and filed.

D. REPORTS

COUNCILLOR D. MCCANN - CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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**1. 2009 Interlocking Brick/Concrete Sidewalk Maintenance Tender
RECOMMENDATION**

THAT the following tenders for the 2009 Interlocking Brick & Concrete Sidewalk Maintenance be received:-

Don Hagar Contracting Inc.	\$249,929.40
Prime Construction	\$279,680.10; and further

THAT the quotation submitted by Don Hagar Contracting Inc., in the amount of \$249,929.40 (tax included), be hereby accepted.

**2. 2009 Supply and Delivery of Granular "A"
RECOMMENDATION**

THAT the following quotations, for the supply and delivery of 7,500 tonnes of Granular "A", Part A, including tax, be received:-

Lunam Drillers	\$14.22 per tonne
Joe Neniska and Sons	\$18.00 per tonne

Hugh Munro Construction \$19.07 per tonne
Pioneer Construction \$15.50 per tonne, and

THAT the lowest quotation submitted by Lunam Drillers, Kenora, Ontario, is unable to supply more than 3500 tonnes; and

THAT the quotation submitted by Pioneer Construction, Kenora, Ontario, in the amount of \$15.50 per tonne (including tax), pending approval of the proposed aggregate, be accepted; and further

THAT the ranking list attached to R. Perchuk's report for the supply only of Granular "A" material from private pits, Part B, as specified, be hereby accepted.

3. 2009 Supply of Class 2 Aggregate
RECOMMENDATION

THAT the following quotations, for the supply of 2,500 tonnes of Class 2 Aggregate, as specified, be received:-

Hugh Munro Construction \$17.52 per tonne
Joe Neniska & Sons Ltd. \$20.90 per tonne; and further

THAT the quotation submitted by Hugh Munro Construction, Kenora, Ontario, in the amount of \$17.52 per tonne (taxes included), pending approval of the proposed aggregate, be accepted.

4. Landfill Liaison Committee – Appointment
RECOMMENDATION

THAT Bert Alcock be appointed, as representative from the general public, to the Landfill Liaison Committee, effective May 19, 2009, with a term to expire November 30, 2010.

5. Amendment to By-Law 168-2004(Water & Sewer Rates)
RECOMMENDATION

THAT following approval of By-Law 47-2009, being a By-Law to approve the 2009 Water and Sewer Utility Budget, Council hereby gives three readings to amend Schedule "D", Table (i) to By-Law 168-2004, being a By-Law to establish water and sewer rates, to incorporate a 2.1% rate increase, effective July 1, 2009; and further

THAT in accordance with Notice By-law #144-2007, public notice is hereby given of Council's intention to adopt an amending by-law at its May 19, 2009 Council Meeting.

6. Two Bears Marina – Partnership Agreement
RECOMMENDATION

THAT Council gives three readings to a by-law to authorize the execution of a Partnership Agreement between the Corporation of the City of Kenora and Two Bears Marina Inc. for the 2009 Season.

7. Turf Maintenance Policy
RECOMMENDATION

WHEREAS on December 10, 2007 Council adopted By-Law 148-2007, adopting the Comprehensive Policy Manual and approving it as the Official Policy Manual for the City of Kenora; and

WHEREAS the Council now deems it necessary and expedient to adopt the Official Municipal Policy Manual by bylaw, recognizing that from time to time amendments will be required as policies are added, removed and amended; and

WHEREAS it is deemed necessary and expedient to amend the Municipal Policy Manual by bylaw to meet changing requirements with respect to a Turf Maintenance Policy;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Kenora enacts as follows:

1. THAT the Turf Maintenance Policy is hereby adopted as per the attached Policy; and
2. THAT this By-law shall take effect upon final passing thereof

8. Coney Island Walk Bridge

RECOMMENDATION

WHEREAS on December 10, 2007 Council adopted By-Law 148-2007, adopting the Comprehensive Policy Manual and approving it as the Official Policy Manual for the City of Kenora; and

WHEREAS the Council now deems it necessary and expedient to adopt the Official Municipal Policy Manual by bylaw, recognizing that from time to time amendments will be required as policies are added, removed and amended;

WHEREAS it is deemed necessary and expedient to amend the Municipal Policy Manual by bylaw to meet changing requirements with respect to a Coney Island Walk Bridge Policy; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Kenora enacts as follows:

1. THAT the Coney Island Walk Bridge Policy is hereby adopted as per the attached Policy; and
2. THAT this By-law shall take effect upon final passing thereof.

9. Canadian Army Veterans (CAV) ICROSS Run

RECOMMENDATION

THAT Council of the City of Kenora acknowledge the 3rd Annual Lewis Mackenzie Order of Canada ICROSS National Honour Ride to be held July 31st, Aug. 1st & 2nd, 2009; and

THAT approvals be granted as outlined below in conjunction with the above noted Special event:

- #1. THAT authorization be granted for the participation of Mayor & Council during the Flag Raising Ceremony at O.P.P. Headquarters at 10 a.m. on Saturday August 1st.;
- #2. THAT authorization be granted for the use of part of the Keewatin Wharf along the brick wall for parking for the memorial service at Beatty Park from 10:30 a.m. – Noon on Sat. Aug. 1st.
- #3. THAT authorization be granted for free use of Beatty Park for the Memorial Service from 10:30 a.m. – Noon on Sat. Aug. 1st, 2009.

OTHER BUSINESS

NEXT MEETING

- **Monday, June 8, 2009**

Adjournment to Closed Meeting:

THAT this meeting be now declared closed at ____ p.m.; and further

THAT pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following:-

- i) Personal Matter about an Identifiable Individual**
- ii) Proposed Acquisition of Land.**

Reconvene to Open Meeting with any Report(s), if required.